

Voting



MANITOBA
MOON VOICES INC.

Voting Instructions

1. During the AGA, you will be sent a *Voting Event* announcement email when voting starts.
2. You will be sent a second email with a PIN (personal identification number) and a secure link to the *Voting Event*, along with instructions.
3. Write down your PIN in lowercase.
4. Click the link in the email to vote.
5. Read the instructions and click NEXT when you are ready to proceed.
6. Verify your identity with your PIN.
7. Confirm that you want to vote electronically by checking the box.
8. Click the VERIFY MY IDENTITY box.

Each Voting Event will take 2-3 minutes to complete.

Important Notes

- At the AGA questions can be asked by using the “Chat” button or the “Raise Hand” function in Zoom.
- We ask all members to ensure their questions are related to the motion in question.
- If you require any assistance during the meeting contact admin@mmvi.ca or call 204-942-1828.

AGA Preparation Checklist

Prior to December 4, 2021

- Review the AGA Instruction Information.
- Download Zoom, if needed.
- Review Zoom tutorials, if needed.
- Review the SmartBallot Registration and Voting instructions.
- Use SmartBallot email to register.
- Review the AGA materials on SmartBallot.

On December 4, 2021

- Locate the Zoom link and meeting pass code.
- Log in to ZOOM before the meeting begins.
- Click the Zoom link provided.
- Type your fullname into the “Chat” to confirm your attendance.
- Mute your microphone to limit back ground noise.
- Wait for AGA to begin.
- When voting begins, follow the instructions above.